

Thomas H. Bowlus Fine Arts Center

Building User Fee Schedule — 2025

Approved by Commission 11/13/25 Board of Trustees: 11/24/25

General Information

The Thomas H. Bowlus Fine Arts Center (“BFAC”) facilities are available to area organizations in accordance with the terms and conditions outlined in the official building policies. All permit holders and patrons are responsible for complying with applicable local, state, and federal laws, as well as any regulations established by the City of Iola.

Scheduling and eligibility for facility use will be determined by the BFAC Executive Director, in alignment with policies approved by the Board of Trustees.

Room Rates

Room	For-Profit Base (5 hrs)	For-Profit Hourly After Base	Non-Profit Base (5 hrs)	Non-Profit Hourly After Base
Choir Room	\$50.00	\$16.00	\$35.00	\$8.00
Green Room	\$60.00	\$18.00	\$45.00	\$10.00
Art Gallery	\$60.00	\$18.00	\$45.00	\$10.00
Art Classroom	\$80.00	\$21.00	\$50.00	\$11.00
Rehearsal Room	\$100.00	\$28.00	\$75.00	\$18.00

Inclusive of basic janitorial service during weekly business hours. Extra cleaning, including weekend monitoring service, will be charged at \$20.00/hr. Does not include technical staff.

Venue Rates

Auditorium

Use Type	For-Profit Base (5 hrs)	For-Profit Hourly After Base	Non-Profit Base (5 hrs)	Non-Profit Hourly After Base
Performance (Ticketed or Non-Ticketed)	\$800.00	\$300.00	\$600.00	\$150.00

Rehearsal / Meeting (under 50 attendees)	\$400.00	\$100.00	\$300.00	\$50.00
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Inclusive of basic janitorial service, including event weekends. Special cleaning beyond basic janitorial service will be charged at \$20/hr. Includes REP Lighting and Basic Sound. Base rental includes both the Technical Director (TD) and Assistant Technical Director (ATD). Hourly rates after base include only one TD; if a second TD is required, their time will be billed at \$25/hr.

Dale P. Creitz Recital Hall

Room	For-Profit Base (5 hrs)	For-Profit Hourly After Base	Non-Profit Base (5 hrs)	Non-Profit Hourly After Base
Recital Hall	\$180.00	\$40.00	\$130.00	\$30.00

Inclusive of basic janitorial service during weekly business hours. Extra cleaning, including weekend monitoring service, will be charged at \$20.00/hr. Does not include technical staff.

Included Community Activities

1. City of Iola Sponsored Activities

Included in annual BFAC Support of 1 MIL:

- Iola Community Theatre
- Iola Municipal Band
- Annual Community Vespers Rehearsal
- Use of City Storm Shelter
- City-Sponsored Speakers/Activities
- Iola Public Library

2. Allen County Sponsored Activities

Included in annual BFAC Support of 1 MIL:

- County-Sponsored Speakers/Activities
- Weather Meetings
- 4-H Events

3. USD #257 Sponsored Activities

Included in annual BFAC Support of 1 MIL:

- USD #257 Sponsored Speakers/Activities

Additional stagehand support required will be billed at current rates charged to BFAC by the contracted labor company.

Facility Use Inclusions and Additional Fees

Janitorial Services

Basic janitorial service is included, including coverage during event weekends. Typical coverage includes:

- Sweeping and mopping floors
- Emptying trash receptacles
- Restroom cleaning and restocking
- General tidying of public areas (lobbies, hallways, entrances)

Additional cleaning beyond standard service will be billed at \$20/hour.

Technical Equipment and Staffing

REP Lighting and Basic Sound are included. Base rental includes both the Technical Director (TD) and Assistant Technical Director (ATD). Hourly staffing beyond the base includes one TD. If a second TD is required, their time will be billed at \$25/hour.